

	B	H	I	J	K	L
1	BCSL Draft Budget 2017-2018					
2	Proforma	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018
3		Budget	Actual	Budget	Actual	Budget
4	REVENUE				TBD	
5	Membership MLT	\$ 73,000	\$ 66,600	\$ 68,000	\$ 66,543	\$ 70,000
6	Membership MLA	\$19,000	\$ 15,990	\$ 17,000	\$ 16,506	\$ 17,000
7	Congress net proceeds	\$30,000	\$ 33,108	\$ 36,000	\$ 29,876	\$ 30,000
8	Website (Ads/Postings) & Sponsorships	\$2,000	\$ 2,100	\$ 2,000	\$ 1,050	\$ 2,000
9	Education Services	\$30,000	\$ 32,478	\$ 37,000	\$ 58,153	\$ 32,000
10	Applications/Exams	\$4,000	\$ 2,082	\$ 2,000	\$ 4,069	\$ 3,000
11	Investment Interest	\$2,000	\$ 269		\$ 174	
12	Phil Reid Bursary Interest	\$550	\$ 22		\$ 12	
13	Miscellaneous Revenue	\$0	\$ 1,445		\$ 4,854	
14	New Grants/Contracts	\$0	\$ -			
15						
16						
17	TOTAL REVENUE	\$160,550	\$154,094	\$162,000	\$181,237	\$154,000
18						
19	EXPENSES					
20	General Operating Costs					
21	Occupancy (offices, storage & parking)	\$24,250	\$ 24,235	\$ 19,250	\$ 19,120	\$ 15,500
22	Telecommunications	\$3,000	\$ 3,576	\$ 3,000	\$ 2,616	\$ 3,000
23	Equipment	\$0	\$ 75	\$ -	\$ -	\$ -
24	Equipment Servicing	\$0	\$ 546	\$ 500	\$ 596	\$ 500
25	Courier	\$300	\$ 216	\$ 200	\$ 416	\$ 300
26	Legal	\$0	\$ 250	\$ 250	\$ 522	\$ 500
27	Insurance	\$2,800	\$ 2,780	\$ 2,800	\$ 2,449	\$ 2,500
28	Office Supplies/Software	\$2,500	\$ 2,315	\$ 2,500	\$ 3,407	\$ 3,500
29	Postage	\$4,000	\$ 2,675	\$ 3,000	\$ 4,042	\$ 4,000
30	Printing/Photocopying	\$3,000	\$ 2,981	\$ 3,000	\$ 4,884	\$ 5,000
31	Miscellaneous	\$0				
32	Subscription/Dues	\$0				
33	Subtotal	\$39,850	\$39,649	\$34,500	\$38,052	\$34,800
34						
35	Communications					
36	Web Site Maintenance	\$500	\$ 500	\$ -	\$ 499	\$ 500
37	Advertising & Promotion	\$0	\$ 2,519	\$ 0	\$ 1,212	\$ 1,450
38	Subtotal	\$500	\$3,019	\$0	\$1,711	\$1,950
39						
40	Accounting/Financial Costs					
41	Amortization/Depreciation	\$1,000	\$ 1,160	\$ 1,100	\$ 972	\$ 1,000
42	Accounting/Bookkeeping	\$4,500	\$ 6,850	\$ 7,000	\$ 6,010	\$ 7,000
43	Bank Charges & Bad Debts	\$250	\$ 343	\$ 200	\$ 259	\$ 200
44	Credit Card Fees	\$2,500	\$ 4,223	\$ 4,000	\$ 4,265	\$ 4,000
45	Subtotal	\$8,250	\$12,576	\$12,300	\$11,506	\$12,200
46						
47	Event/Activity Costs					
48	Honorariums	\$2,000	\$ 3,019	\$ 2,500	\$ 2,310	\$ 2,500
49	Live Events	\$2,000	\$ 2,925	\$ 2,000	\$ 17,835	\$ 2,000
50	Back to Basics	\$500	\$ 989	\$ 2,500	\$ 9,017	\$ 3,500
51	TeleHealth	\$0	\$ 215	\$ -	\$ 241	\$ -
52	Subtotal	\$4,500	\$7,148	\$7,000	\$29,403	\$8,000
53						
54	Board/Society Costs					
55	Board & Society Travel/Parking	\$2,600	\$ 1,484	\$ 2,500	\$ 2,181	\$ 3,000
56	Board & Society Meals	\$1,500	\$ 1,315	\$ 1,500	\$ 3,111	\$ 2,000
57	Board & Society Accommodation	\$2,750	\$ 2,668	\$ 2,700	\$ 4,011	\$ 4,000
58	Awards/Gifts/Donations	\$400	\$ 1,135	\$ 500	\$ 166	\$ 500
59	Phil Reid Bursary	\$500	\$ 500	\$ -	\$ -	\$ -
60	Meeting Rooms	\$0	\$ 325	\$ 0	\$ 200	\$ 0
61	Subtotal	\$7,750	\$7,427	\$7,200	\$9,669	\$9,500
62						
63	Human Resources Costs					
66	Total Salaries & Benefits	\$97,000	\$ 99,401	\$ 94,000	\$ 93,475	\$ 67,350
67	Other Secretarial	\$200	\$ 135	\$ -	\$ 552	\$ -
68	External Consultants	\$0	\$ -	\$ -	\$ -	\$ -
69	Professional Development	\$0	\$ 179	\$ -	\$ -	\$ -
70	Staff/Travel/ Accommodation /Meals	\$2,500	\$ 2,923	\$ 2,000	\$ 2,736	\$ 3,000
71						
72	Subtotal	\$99,700	\$102,638	\$96,000	\$96,763	\$70,350
73						
74	Contingency	\$0	\$ -	\$ 5,000		\$ 17,200
75						
76	TOTAL EXPENSES	\$160,550	\$172,457	\$162,000	\$187,104	\$154,000
77	Surplus (Loss)	\$0	-\$18,363	\$0	-\$5,867	\$0
78						
79	Benefits at 7%					