



Canada Border Services Agency
International Events and Convention Services Program
3rd Floor- 1611 Main Street
Vancouver, BC
V6A2W5

October 24, 2012

File#PAC_2018_11035

BC Society of Laboratory Science
400-1681 Chestnut St.
Vancouver, BC
V6J 4M6

Dear Angie Bender,

In response to your correspondence dated September 5, 2017; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

BC Society of Laboratory Science (BCSLS) Congress 2018
October 26-27, 2018
Mary Winspear Centre
Sidney, BC

The information provided to the CBSA states there will be approximately 250 attendees and that the event is closed to the general public and there will be no sales of merchandise.

It has been determined that this event qualifies under the provisions of the *Domestic Organization Remission Order* as outlined in tariff classification **9993.00.00.00**. Event materials (i.e. laboratory equipment, printed matter, promotional goods, literature and videos etc.) may enter Canada free of duty and taxes, provided the items will be exported upon the completion of the event.

Goods imported for sale are not eligible under tariff No. 9993.00.00.00. These goods must be accounted for at time of release on a Form B3, *Canada Customs Coding Form*. Commercial release processing is fully explained in Customs Memorandum D17-1-5.

The IECSP has been informed that Davidson & Sons has been designated as the official customs broker for this event. If you have and questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact Remy Perrot at 604-681-5132

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship. Persons who have been convicted of any criminal offences may be inadmissible to



Canada. For more information please visit:

<http://www.cic.gc.ca/english/information/inadmissibility/index.asp>

If you have attendees from visa-requiring countries (<http://www.cic.gc.ca/english/visit/visas.asp>), please contact the Special Events Unit of Citizenship and Immigration Canada (CIC) at special.events@cic.gc.ca with the specifics of your event. They will assess the visa requirements of your event.

Visa-exempt foreign nationals, excluding US citizens, require an Electronic Travel Authorization (eTA) to fly to or transit through Canada. For more information please visit www.cic.gc.ca/english/visit/eta-start.asp.

To ensure that organizers and participants of your event are aware of requirements for entry to Canada, the information provided to the CBSA may be shared with CIC. The CIC may, in turn contact event organizers to confirm details of your event and provide further direction regarding admission to Canada for those attending your event.

To facilitate border procedures it is recommended that foreign attendees and exhibitors be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Sheila A. Curran

Border Services Officer, Operations Branch
Canada Border Services Agency / Government of Canada
sheila.curran@cbsa-asfc.gc.ca / Tel: 604-775-5379 / TTY: 866-335-3237

Agent des services frontaliers, Direction générale des opérations
Agence des services frontaliers du Canada / Gouvernement du Canada
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cc : Remy Perrot, Davidson & Sons



*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aijrp/infosource-eng.html*