



whitehorse  
general hospital

**Competition #2010-135**

**Manager, Laboratory Services**  
**(PSAC Bargaining Unit)**

**Regular Full Time Position – 1.00 FTE - 75 hours bi-weekly**

This position is at the L10 level with an hourly pay range of \$35.30 to 44.67.

Reporting to the Director of Allied Patient Services, manages and directs the activities of the Laboratory Department; in the absence of a Resident Pathologist, provides advice to other medical professionals and confers with pathologists; maintains an equipment maintenance system, supplies inventory system and coordinates the maintenance of the Laboratory information system; promotes better patient care; serves as consultant to external medical staff; and performs other duties.

Knowledge and Skills required for this position are as follows:

- Excellent organizational and analytical skills
- Knowledge of the organization, functions of all departments, regulations, policies and procedures of the Hospital.
- Knowledge medical laboratory principles, theories, procedures, methods, techniques and practices
- Knowledge and ability to maintain a wide variety of complex laboratory equipment
- Ability to plan, organize, schedule and assign work, resolve operating problems, and assess staff performance
- Ability to maintain records and prepare comprehensive and concise reports and correspondence.
- Good research and writing skills
- Excellent problem solving and decision making skills
- Ability to prepare training programs.
- Effective interpersonal skills including discretion, tact and reliability
- Cross-cultural awareness.
- Ability to operate a computer and experience in utilizing a Laboratory information System
- Ability to deal with interruptions, distractions, time pressures, concurrent demands and client pressures.
- Ability to organize, motivate and evaluate staff.

Candidates must be certified as a Registered Medical Technologist in Canada (2 to 3 years of post secondary education at a technical institute), 5 years recent experience in a medical laboratory and 2 years experience in a Laboratory Management position, certification and a member in good standing with the Canadian Society for Medical Laboratory Science, current WHIMIS and a valid drivers licence. A degree in Laboratory Medicine, Advanced Registered Technologist Certification from CSMLS, Non-violent crisis intervention, leadership training and related management courses are desirable to have for this position.

Quoting competition # 2010-135, send your resume/application to:

Human Resources Department  
Whitehorse General Hospital  
#5 Hospital Road, Whitehorse, YT, Y1A 3H7  
Fax: (867) 393-8880 or email: wghjobs@wgh.yk.ca

Yukon Hospital Corporation is committed to employment equity. We thank all those who apply and advise that only those candidates selected for further consideration will be contacted.