



BC Society of Laboratory Science

Board of Directors Letter of Intention Guidelines

Please submit your Letter of Intention no later than August 14, 2023. Submit via email, angie@bcsls.net

During this process your submission will be reviewed by the Board and by the BCSLS members.

How to move forward with your candidacy:

1. Write your Letter of Intention and submit to bcsls@bcsls.net no later than Aug 14, 2023
2. All submissions will be given to Danielle Campbell, the VP of the Board and the Elections Chair.
3. If you have any specific questions about BCSLS, the BOD or the process please email either Danielle VP@bcsls.net or Sharmen Lee (Executive Director) Sharmen@bcsls.net

Please follow the below guidelines and include the following in your Letter of Intention:

- Write in first person
- An introductory statement(s).
- What motivated you to express interest in joining the BCSLS Board of Directors?
- What specific attributes/experiences do you deem applicable/beneficial to being on the BOD?
- What do you deem are our current issues as a professional association?
- A Bio:
 - A summary of your most important professional highlights.
 - An overview of you without specific dates or detailed duties.
 - It is helpful to add personal details (hobbies, family life, funny details about habits or interests, unique personal history, etc.) to help people understand you better as a well-rounded individual.

All new positions begin after the AGM, Sept 22, 2023

This year there are 6 available Director positions available. The BCSLS Bylaws stipulate that members are nominated to be a Director at Large, and then the new BOD assigns positions for each Director. Each position is a two-year term.



Timeline and deadlines:

- August 8, 2023: BOD Nominations
- August 14, 2023: Letters of intention must be received in the BCSLS office.
 - Email them to bcsls@bcsls.net
- August 22: Candidate information sent out to BCSLS members and voting commences.
- September 5th: Last day to Vote
- Election results will be confirmed at the 2023 AGM.
- After the AGM:
 - Positions are assigned amongst the Board of Directors
 - Your term in your elected position begins